



## Illinois Society of Fire Service Instructors *Training File Management System*



# Now Available!!

The ISFSI has developed a new training file management system to assist you in the records management area of your training division. These folders are designed to help you organize vital training records for each member of your department. Some of the features of the system are:

- Sturdy construction designed to withstand frequent updating and use
- Standardized content tab dividers organize your records into the following areas:
  - ⇒ Certification record tracking
  - ⇒ Personal information
  - ⇒ OSFM Certifications
  - ⇒ Certificates of Completion
  - ⇒ EMS License and Records
  - ⇒ Driver Training and Licenses
  - ⇒ Mandated Training Records

**Price:**  
 \$3.00 each sold in boxes of 50  
 Box=\$150.00 plus UPS shipping fee  
 \$3.50 each sold in groups of 10  
 \$45.00 per 10 (includes USPS shipping)

- Easy to follow instructions in each section to help organize your records in a standard fashion

These folders are sold in sets of 50 and are custom printed with tab divider names and instructions printed on the folder to provide suggestions on how to organize the records in each tab. This system is designed in compliance with NFPA 1401 Standard on Fire Service Training Records and Reports for Individual training records. The IL OSFM has approved this system for your individual training records. Shipping is not included in the box price and all orders are sold in boxes of 50 folders or 10 folders. Complete the order form below and we will process immediately. Contact us at 847-841-7693 for more information or fax completed order form to 847-888-2313.

<b>Department</b>	<b>Email</b>	<b>Order: Boxes of 50 Box of 10</b>
<b>Shipping Address</b>	<b>Phone #</b>	<b>Purchase Order #</b>